



Winooski Valley Park District

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Minutes for October 5, 2020 Board of Trustees Special Meeting for Winooski Valley Park District

The meeting began at 4:38PM. Meeting was held via conference video call (Zoom) due to the current situation regarding the coronavirus, COVID-19. WVPD offices are closed to the public until further notice.

Present via conference call: Susan Gilfillan (Colchester), Jeffery Theis (Essex), Sonja Schuyler (Jericho), John Nittler (Williston), Erin Dupuis (Winooski), Nick Warner (WVPD Executive Director), Lauren Chicote (WVPD Operations Manager).

Absent: Aaron Keech (Burlington), David Crawford (South Burlington).

Public Comment Period: No public was present at the time of public comment.

Agenda Changes: No changes to the agenda were made.

Discussion/Approve FY22 Budget: An updated draft of the proposed FY22 budget was presented to the board for review. The updated draft reflected a 4.3% increase in Member Town Allocations from FY21, with an overall budget decrease of 4.7% from previous fiscal year. This was a change from the originally proposed draft FY22 budget presented at the September 29 Board Meeting that reflected a 6.8% increase in Member Town Allocations with an overall budget decrease of 4.3%. Adjustments were made by slightly increasing revenue from grants and adjusting salary costs. The board still expressed concerns about the increase in ask for Member Towns but acknowledged that anymore changes or decreases to the budget could inhibit the WVPD's overall function and operations. The board discussed how the *Percent Change from Previous Fiscal Year* column was calculated, and that it may be helpful to show the change in dollar amounts as well. In addition to the budget, WVPD staff also prepares detailed notes to accompany the budget when presented to member towns. WVPD staff will ensure that the notes explain the increase ask for Member Towns and overall budget reduction due to the loss in program revenue and associated expenses. A motion to approve the updated proposed FY22 budget was made by Susan Gilfillan and seconded by John Nittler. The motion to approve the updated proposed FY22 budget passed unanimously.

Executive Session: The board entered Executive Session to discuss matters of real estate at 5:02PM through a motion made by Susan Gilfillan and seconded by Erin Dupuis. The board left Executive Session at 5:15PM through a motion made by Susan Gilfillan and seconded by John Nittler.

Adjournment: The meeting adjourned at 5:16PM.

Next Meeting: The date for the next meeting will be October 20, 2020 at 4:30 PM via Zoom.

Meeting Minutes prepared by:

Lauren Chicote, Operations Manager