



Winooski Valley Park District

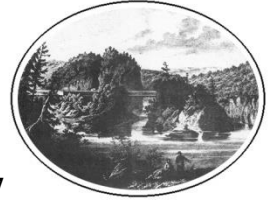
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Minutes August 28, 2018 Board of Trustees for Winooski Valley Park District

The meeting began 4:30 PM, August 28, 2018.

Present: Erin Dupuis (Winooski), Susan Gilfillan (Colchester), Lauren Chicote (Programs Director), David Crawford (South Burlington), Tom Malinowski (Essex), Sonja Schuyler (Jericho), Nick Warner (Executive Director).

Absent: John Nittler (Williston), Aaron Keech (Burlington).

July 2018 Meeting Minutes at 4:30 PM: Minutes of the July 2018 meeting were reviewed and accepted.

Public Comment Period at 4:35 PM: No members of the public were in attendance.

Agenda Changes: Dave Crawford requested an agenda addition to discuss the audit report.

Financial Report for EAHM at 4:40 PM: The financial report from the EAHM was not available for this meeting. Nick will get it to us before the next meeting.

Financial Report for WVPD: Nick and Lauren presented the budget numbers. The first month of FY2019 show a negative balance of \$43,577.33, as it is early in the fiscal year.

Election of Officers: The election of officers was changed to the September meeting.

FY2020 Operating Budget for WVPD at 4:45 PM: Nick and Lauren presented the budget numbers for FY2020. The budget showed a 6.6% proposed increase from the previous year. Nick told the board that contract work would continue with member towns to bring in additional revenue for the WVPD. Nick wants to get specific contract work numbers into the budget for costs and income for the FY2020 budget. Lauren showed projected increases in revenue for camps and programs for FY2020. The operating budget showed an increase in staff salaries for FY2020 with the addition of one part time employee, Remy Crettol.

Nick told the trustees that he would run the budget numbers for all the member municipalities for the September Meeting.

Audit Report at 5:10 PM: Nick gave the board a high level overview of the audit report for WVPD. The report shows tight control of the budget from the auditor. Nick will provide drill down details of the audit report during the September meeting.

Executive Session to Discuss Real Estate Acquisition at 5:20 PM: It was moved to enter executive session to discuss potential real estate acquisitions. At 5:50 PM, the board completed discussions in the executive session.

Parks Update at 5:50 PM: Nick gave an update of park activities including the Wolcott Family Property in Colchester.

Adjournment: The meeting adjourned at 5:55 PM.

Next Meeting: The date will be September 18th, 2018 at 4:30 PM.

Meeting Minutes prepared by:

Tom Malinowski: Town of Essex Trustee