



Winooski Valley Park District

Ethan Allen Homestead
Burlington, Vermont 05408

Tel: (802) 863-5744 info@wvdp.org www.WVPD.org Fax: (802) 865-0647



Minutes for June 18, 2019 Board of Trustees Meeting for Winooski Valley Park District

The meeting began at 4:30 PM.

Present: David Crawford (South Burlington), Tom Malinowski (Essex), Sonja Schuyler (Jericho), Nick Warner (Executive Director), John Nittler (Williston), Lauren Chicote (Programs Director), Susan Gilfillan (Colchester), Erin Dupuis (Winooski).
Absent: Aaron Keech (Burlington).

May Meeting Minutes at 4:30 PM: Minutes of the May 2019 meeting were reviewed and accepted by the board.

Public Comment Period at 4:30 PM: No members of the public were in attendance.

Agenda Changes at 4:30 PM: There were no changes to the agenda.

Financial Report for EAHM at 4:35 PM: The financial report from the Ethan Allen Homestead Museum was not available for this meeting. Nick told the board that the museum was seeing strong attendance during the last month driving positive income. The report would be available for the next meeting.

Financial Report for WVPD at 4:40 PM: Nick presented the 05/31/2019 financial report to the trustees. He told the board that the contracted work income was at ~\$10,000.00. The positive operating income was at ~\$3,000.00. The total net income was reported at \$51,483.71. Nick reported that he was still in discussion with Winooski about their total contribution amount. The report was accepted by the board.

Policy Updates / Park Updates at 4:45 PM:

Personnel Policy Report: This report was not available for the meeting.

Sexual Harassment Policy: Nick told the board that he updated the document and had reviewed it with all WVPD employees.

Derway Cove Marina: The project is on-going with plans for demolition of the buildings. The FEMA site walk was completed. The development site plan is in progress. Nick told the board that he was in discussion with Joel Baird from the Burlington Free Press who wants to do a feature article about the property to focus on the history of the marina and the future plans for the park. Nick will coordinate the timing of that article.

Jacob-Krantz Parcel in Williston: The property site walk for June was postponed to July. Nick and Melinda Scott would get back to the group with a new date.

Ethan Allen Homestead Museum Upgrades: The engineering report by Engineering Ventures PC was complete. A copy was sent to all board members. The next step is to get a cost estimate. The goal is to expand EAHM program space on the second floor.

Executive Session at 4:55 PM: It was moved to enter executive session to discuss potential real estate acquisitions and personnel matters. At 5:50 PM, a motion was approved to exit executive session.

Adjournment: The meeting adjourned at 5:55 PM.

Next Meeting: The date for the next meeting will be July 16th, 2019 at 4:30 PM.

Meeting Minutes prepared by:

Tom Malinowski: WVPD Secretary