



# Winooski Valley Park District

**Ethan Allen Homestead**

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## **Minutes for May 21, 2019 Board of Trustees Meeting for Winooski Valley Park District**

The meeting began 4:25 PM.

**Present:** David Crawford (South Burlington), Tom Malinowski (Essex), Sonja Schuyler (Jericho), Nick Warner (Executive Director), John Nittler (Williston), Lauren Chicote (Programs Director), Aaron Keech (Burlington), Susan Gilfillan (Colchester).

**Absent:** Erin Dupuis (Winooski).

**April Meeting Minutes at 4:25 PM:** Minutes of the April 2019 meeting were reviewed and accepted by the board with one clerical change.

**Public Comment Period at 4:30 PM:** No members of the public were in attendance.

**Agenda Changes at 4:30 PM:** There were no changes to the agenda.

**Financial Report for EAHM at 4:35 PM:** Nick presented the financial report from the Ethan Allen Homestead Museum. The museum is open for the season. They have on-going presentations for museum visitors. The balance sheet showed total equity at \$53,116.94. The report was accepted by the board.

**Financial Report for WVPD at 4:40 PM:** Lauren presented the financial report from the WVPD. All of the member municipality contributions have come in. The total net income was reported at \$72,807.61. Nick told the board members that he was in discussion with Winooski about their total contribution amount. The report was accepted by the board.

**Sexual Harassment Policy at 4:45 PM:** Nick presented a draft copy of the policy to the board. He has been in discussion with Jill Muhr from VLCT about the policy context. The board offered input and suggestions to the draft document. Nick will update the document with the proposed changes for the June board meeting.

**Ethan Allen Homestead Museum Upgrades at 4:50 PM:** Nick gave the board an update on the second floor upgrade at the EAHM. The second floor could be viable for program space. The main support beams could hold the weight of a second floor. It would need access that would include an elevator, stairs, and fire escapes. The engineering report will be available to the board at the next meeting.

**Jacob-Krantz Parcel in Williston at 5:00 PM:** Nick told the board that there would be a property walk on June 25<sup>th</sup>. Nick was working with Melinda Scott to arrange the walk. The biggest challenge for the property is an access point.

**Derway Cove Marina:** Nick told the board that the first on-site meeting would be June 3<sup>rd</sup> to include a FEMA site walk. Donald Dugan will manage the project for the WVPD, and coordinate the demolition and the site work for the project.

**Executive Session to Discuss Property Updates at 5:15 PM:** It was moved to enter executive session to discuss potential real estate matters. At 6:00 PM, the board approved a motion to exit executive session.

**Adjournment:** The meeting adjourned at 6:05 PM.

**Next Meeting:** The date for the next meeting will be June 18th, 2019 at 4:30 PM.

Meeting Minutes prepared by:

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Tom Malinowski: WVPD Secretary