



# Winooski Valley Park District

**Ethan Allen Homestead**

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## **Minutes for April 16th, 2019 Board of Trustees Meeting for Winooski Valley Park District**

The meeting began 4:30 PM.

**Present:** David Crawford (South Burlington), Tom Malinowski (Essex), Sonja Schuyler (Jericho), Nick Warner (Executive Director), John Nittler (Williston), Lauren Chicote (Programs Director), Aaron Keech (Burlington), Susan Gilfillan (Colchester), Erin Dupuis (Winooski).

**February Meeting Minutes at 4:30PM:** Minutes of the February 2019 meeting were reviewed and accepted by the board. There was no March 2019 meeting minutes as that meeting was canceled.

**Public Comment Period at 4:35PM:** No members of the public were in attendance.

**Agenda Changes at 4:35 PM:** There were no changes to the agenda.

**Financial Report for EAHM at 4:40 PM:** Nick presented the financial report from the Ethan Allen Homestead Museum. Nick told the board members that the museum was in a sound financial position. The balance sheet showed total equity at \$55,554.50

**Financial Report for WVPD at 4:45 PM:** Lauren presented the financial reports from the WVPD for both February and March. Most of the member municipality contributions had come in. The total net income was reported at \$98,758.05 on the March budget report. There was a discussion about the Winooski member contribution amount with the board. Nick told the board members that he would open a dialog with Winooski about a timeframe to get to them back to their total contribution amount.

### **Park Updates at 5:00 PM that included:**

**Jacob-Krantz Parcel in Williston:** Nick told the board that there was an upcoming workshop on April 25<sup>th</sup> at 6:30 PM in Williston to talk about a proposed property transfer to the WVPD. Nick prepared a workshop document and shared that with the board about the proposed park.

**Derway Cove Marina:** Nick told the board that the draft design for the park was complete. He also posted an open letter to address the plan for park development. Donal Dugan will manage the project for the WVPD. The first step of the plan will be to get historical clearance with the second step being to demolish the building. Nick laid out several options for the park development. Nick stressed patience as the park plan takes shape. Timing and funding will play into the equation.

**2019 Programs and Field Season Updates:** Lauren reported on crew hiring and programs for the upcoming season. Hiring has commenced, and summer camps will be starting soon. Lauren

told the board the summer camps were full with registered campers. Conservation Field Day is scheduled for May 15<sup>th</sup> at the EAH. Nick and Lauren prepared a full programs report for the board.

**Colchester Pond Farm House:** The Amendment To Grant of Development Rights and Conservation Restrictions has been approved. Nick reviewed that document with the trustees, and had Ed Fitzpatrick (legal counsel) review the amendment for the C.P.F.H. plan. Any renovation work will be interior only.

**Executive Session to Discuss Property Updates at 5:30PM:** It was moved to enter executive session to discuss potential real estate matters. At 6:10 PM, the board approved a motion to exit executive session.

**Adjournment:** The meeting adjourned at 6:15 PM

**Next Meeting:** The date for the next meeting will be May 21st, 2019 at 4:30 PM.

Meeting Minutes prepared by:

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Tom Malinowski: WVPD Secretary